

**APPLICATION FOR ISSUE OF 'NO OBJECTION CERTIFICATE'  
FOR OBTAINING A PASSPORT**

To

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(Through Proper Channel)

Sir,

Sub: Request for issue of 'No Objection Certificate' for obtaining a passport.

I wish to obtain a passport for visiting .....  
I request that I may kindly be granted 'No Objection Certificate' to enable me to produce it before the appropriate Passport Issuing Authority. The details of my bio-data and other particulars are given below :-

1. Name.
2. Father's Name.
3. Designation.
4. Date of Birth.
5. Date of appointment in Railways.
6. Grade and Rate of pay.
7. Division/Branch in which working.
8. Station of posting.
9. Present residential address.
10. Permanent address.
11. Place of residence during the last 2 years.
12. Countries for which passport is required.
13. Reason for getting a passport.

I declare that :-

1. I will abide by the provisions of Indian passport Act, Indian Customs Act and any other Acts of the Government of India.
2. I will not request for release of foreign exchange from Railways and will make my own arrangements for finance as and when I intend to visit abroad.
3. I will get the approval and sanction of leave from the appropriate competent authority every time before proceeding abroad.
4. I understand that the issue of passport will be subject to clearance from the Civil Authorities, Income Tax Department etc.
5. I will not undertake to peruse any study or training while abroad without prior permission of the Railway Administration.
6. I will not indulge in any of activity which may be prejudicial to the interest of my country or any other country and my activities during visit/stay abroad will not affect the friendly relations between my country and any other country/countries.
7. I will abide by the general conditions laid down by the Government of India from time to time in this connection.
8. That no warrant or summon for the appearance or warrant for the arrest of the applicant has been issued by a Court under law for the time being in force that an order prohibiting the departure from India of the applicant has been made by any such court.

Enclosures: (i) Photocopy of Identity card.  
(ii) Two copy of recent passport size photograph.

Yours faithfully

Station:

Date:

Signature of the Applicant  
with name below the signature